



Bay Metropolitan Transportation Authority
1510 N. Johnson St. • Bay City, Michigan 48708
Phone 989-894-2900 • Fax 989-894-2621
www.baymetro.com

REGULAR BOARD MEETING MINUTES
February 21, 2024

CALL TO ORDER: Chairperson Michael Halstead called the meeting to order at 4:00 p.m.

ROLL CALL: Members present: John **Andrus**, Thomas **Boetefuer**, Roy **DeLorge**, Michael **Halstead**, Melvin **McNally**, Michael **Berne**, and Joel **LaBrie**. Members excused: Dr. Mary Ann **Boettger** and Robert **Redmond**. Staff present: Eric Sprague, Kristy Pletzke, Jody Kietzman-Morrison and Beth Robinson.

PUBLIC INPUT: There being no one from the public present to address the board, **Boetefuer** moved, supported by **Andrus**, to dispense with public input. **The motion carried unanimously.**

APPROVAL OF MINUTES: **Boetefuer** moved, supported by **Andrus**, to approve the minutes with discussed changes of the January 17, 2024 Regular Board Meeting. **The motion carried unanimously.**

ITEM #1: **Boetefuer** moved, supported by **Berne**, to approve the January, 2024 Disbursement Report/Check Register. **The motion carried unanimously.**

ITEM #2: **DeLorge** moved, supported by **McNally**, to receive for information the December, 2023 Financial Reports. **The motion carried unanimously.**

ITEM #3: **LaBrie** moved, supported by **McNally**, to approve the 2023 Quarterly Financial Report, dated December 31, 2023. **The motion carried unanimously.**

ITEM #4: **Boetefuer** moved, supported by **DeLorge**, to receive for information the January 2024 Ridership Report. **The motion carried unanimously.**

ITEM #5: **McNally** moved, supported by **DeLorge**, to receive for information the January, 2024 Changes in Employment Report. **The motion carried unanimously.**

ITEM #6: **DeLorge** moved, supported by **LaBrie**, to approve Resolution No. 2024-02 authorizing execution of the Amendment to the BMTA Articles of Incorporation for equalization of Board Members, as recommended by the Personnel Committee. **The motion carried unanimously.**

ITEM #7: **McNally** moved, supported by **Boetefuer**, to approve the proposal summary for van order history for 9 vans from Hoekstra Transportation. This summary is modified to reflect the increase in cost for the vans. **The motion carried unanimously.**

GENERAL MANAGER'S REPORT: Sprague discussed the proposal for displacement of staff and drivers during the HVAC project. Documents were attached for suggested ideas for locations and contractor trailers. Sprague proposes that everyone stays onsite for the main reason of IT issues. City Offices, Bay County Offices and Allen Medical Building were looked at as possible locations to set up office, however they were not readily equipped to handle our needs. The contractor trailers seem to adequately provide what is needed at a lower cost of having offices offsite. We have an approximate start date of June 6 for construction, however trailers are slated to be delivered on May 1 to allow for set up prior to complete displacement.

Project is scheduled for approximately 5-6 months, with the trailers being here for about 7-8 months to allow for everyone one to vacate and then move in after facility has been updated.

Sprague indicated that future Board Meetings will be held at another location and Beth will be looking into possibly locations.

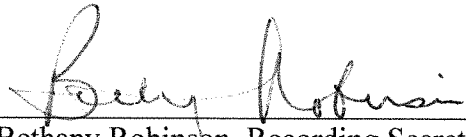
Andrus moved, supported by **Boetefuer**, to receive for information the General Manager's Report. **The motion carried unanimously.**

COMMUNICATIONS: None.

OTHER BUSINESS: None.

ADJOURNMENT: **LaBrie** moved, supported by **Berne**, to adjourn. **The motion carried unanimously.** The meeting was adjourned at 4:18 p.m.


Thomas Boetefuer, Board Secretary


Bethany Robinson, Recording Secretary