

BOARD MEETING
Bay Metropolitan Transportation Authority
1510 N Johnson St, Bay City, MI 48708
December 20, 2023
4:00 P.M.

CALL TO ORDER:

ROLL CALL:

PUBLIC INPUT:

APPROVAL OF MINUTES: Regular Board Meeting	11-15-23	page 1
ITEM #1: Disbursement Report/Check Register for November, 2023 General Manager's Recommendation: Request Approval		page 3
ITEM #2: Financial Report for October, 2023 General Manager's Recommendation: Receive for Information		page 9
ITEM #3: Ridership Report for November, 2023 General Manager's Recommendation: Receive for Information		page 14
ITEM #4: Changes in Employment for November, 2023 General Manager's Recommendation: Receive for Information		page 20
ITEM #5: Resolution No. 2023-16 Authorizing Execution of MDOT FY 2024 Specialized Services Operating Assistance Program General Manager's Recommendation: Request Approval		page 21
ITEM #6: Resolution No. 2023-17 Authorizing Execution of MDOT FY 2024 Transportation to Work General Manager's Recommendation: Request Approval		page 23
ITEM #7: Resolution No. 2023-16 Authorizing Execution of MDOT FY 2020 Local Federal Transit Formula Grant General Manager's Recommendation: Request Approval		page 25
ITEM #8: Fuel Bid Summary – Cass City Oil General Manager's Recommendation: Request Approval		page 28
ITEM #9: Request for Quote Summary – Propane Recovery System Superior Energy General Manager's Recommendation: Request Approval		page 29
ITEM #10: Proposal Summary – HVAC Replacement Project Great Lakes Air Mechanical General Manager's Recommendation: Request Approval		page 30

ITEM #11: Procurement Request for Approval – Office Moving and Storage
Michigan Air
General Manager’s Recommendation: Request Approval

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GENERAL MANAGER’S REPORT:

Projects Timeline

- Main Facility HVAC project
The entire building, excluding maintenance bay and garage, will be cleared out for demolition/installation Remodel will take place with some overlap w/ HVAC project. Displacement estimated for May-August including remodel post-HVAC install Storage containers will be placed along berm on eastside of property. Office trailers will be placed along east exterior wall of garage.
- FTA Triennial Review – Spring
- 10 New buses arriving March-April
- Memorial Cup in Saginaw May 23- June 2
Transportation request pending
- Millage- November 7
Begin prep June 1. Marketing will be on-going throughout year.
- CBS project – TBD

Receive for Information –

COMMUNICATIONS:

OTHER BUSINESS:

ADJOURNMENT: